

Brant Historical Society

Minutes of the Board meeting for April 14th, 2015

Present: Michael St. Amant, Jack Jackowetz, Anita Menon, Zig Misiak, Chris Greenlaw, Cody Groat, Kevin Raymond

Regrets: Bill Hanna, Annette Minutillo

Staff: Lana Jobe

1. Moved by Jack Jackowetz and seconded by Zig Misiak that the Agenda for the Meeting of April 14th, 2015 be approved. Carried unanimously.

2. Moved by Jack Jackowetz and seconded by Anita Menon that the Minutes of the March 10th, 2015 meeting be approved without amendment or change. Carried unanimously.

3. Michael St. Amant presented the Treasurer's Report on behalf of Bill Hanna. It was noted that funds would have to be transferred to the Operating Account in late April. It was also noted that some adjustments may have to be made to the 2015 Annual Budget to accommodate the hiring of five students. It was agreed that Michael St. Amant and Bill Hanna would meet with Lana Jobe to discuss this matter. Moved by Chris Greenlaw and seconded by Zig Misiak that the Treasurers Report on behalf of Treasurer Bill Hanna be approved. Carried unanimously.

4. Election of Officers for 2015:

Moved by Chris Greenlaw and seconded by Zig Misiak that Michael St. Amant be nominated as President. No other nominations. Passed unanimously.

Moved by Michael St. Amant and seconded by Kevin Raymond that Chris Greenlaw be nominated as 1st Vice-President. No other nominations. Passed unanimously.

Moved by Michael St. Amant and seconded by Kevin Raymond that Annette Minutillo be nominated as Secretary of the Society. No other nominations. Passed unanimously (pending Annette's agreement).

Moved by Michael St. Amant and seconded by Chris Greenlaw that Bill Hanna be nominated as Treasurer of the Society. No other nominations. Passed unanimously. (pending Bill's agreement).

Moved by Jack Jackowitz and seconded by Anita Menon that the Nomination of Officers be closed.

5. The Branding Company:

A discussion concerning Carole Deville regarding BHS and her Branding Company arose; overview of the information supplied by her and that there would be a minimal cost to BHS. It would be three tiered. Book store tier, Six Nations, Internet marketing and sales tier. This would make the retail beneficial and profitable for both sides (Six Nations and BHS). Photograph collection 3rd tier. It was noted that the timing is ideal.

Moved by Zig Misiak and seconded by Chris Greenlaw to approve the Report and undertake negotiations with Carole Deville of the Branding Company. Michael St. Amant agreed to set up a meeting with Carol Deville.

6. Laurier University:

Michael St. Amant reported that he had met with Laurier University representatives regarding the possibility of acquiring space to house the entire Museum at the Market Square Site. This would entail approximately 12, 000 square feet. If successful, the move would allow the Society an opportunity to transition the existing site into a revenue generating property. St. Amant reported that the University was currently undertaking plans for the Market Square site and that they had expected to have preliminary strategies completed by mid-July. He further stated that he had indicated to the University that it would be ideal to have the move completed before next winter.

7. Payment for Staff Overtime

Moved by Christopher Greenlaw and seconded by Zig Misiak that the Brant Historical Society pay the three departing staff for overtime earned prior to their departure based on the time sheets submitted to the finance department. Carried unanimously.

8. Hiring Summer Students

Lana Jobe, Executive Director advised that the Brant Historical Society had received grants for the hiring of five summer students to work at Myrtleville and at the Museum. Moved by Zig Misiak and seconded by Kevin Raymond that the hiring be approved subject to the Brant Historical Society having sufficient funds to cover its portion of the grants. Bill Hanna was delegated to meet with Lana Jobe to review the costs. Motion carried unanimously.

9. Executive Director Report

A SWOT Report prepared by the staff was presented to the Board of Directors. The Report was tabled for further discussion.

10. Octopus Red

Michael St. Amant was to organize a meeting with Octopus Red regarding marketing prior to the next Board Meeting.

11. Grant Writing

Chris Greenlaw volunteered to assist in the writing of grant proposals.

12. Other Items

Cody Groat and Zig Misiak expressed an interest in working with students at Laurier University

13. Anita Menon moved that the Meeting be adjourned

Next meeting May 12, 2015